

2403

ON MAY 12, 2009 THE FOLLOWING DIRECTOR'S ACTIONS WERE APPROVED:

Schedule of Actions for Emergency Assistance, General Relief, Auxiliary Grants, Aid to Dependent Children in Foster Care, Special Needs Adoption, Independent Living, and Purchase of Services:

Actions 126 Pages 17

Disbursements of Special Welfare Funds: \$ 6,768.89

Welfare receipts (Administration, Fraud, TANF, Fuel Assistance, Medicaid, Food Stamps, General Relief, Foster Care, Grants):

Receipt No's: 646156 – 646206 \$ 23,932.14

Payment for Payroll and Administrative Payments as follows:

Payroll

APRIL 15, 2009	\$ 92,305.16
APRIL 30, 2009	\$ <u>92,537.48</u>
TOTAL	\$184,842.64

Administrative Payments

Warrant No. 142315 - 142359	\$ 10,029.72
142395 - 142416	\$ <u>73,279.18</u>
TOTAL	\$ 83,308.90

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RATINGS COMPLETED:

Position #:505, Sisk, Sheila, Eligibility Worker

CAME INTO AGENCY CUSTODY:

6817808 6941740

LEFT AGENCY CUSTODY:

6320632 6608627

DISCUSSION HELD:

**MINUTES OF THE ADMINISTRATIVE BOARD OF THE
BUCHANAN COUNTY DEPARTMENT OF SOCIAL SERVICES,
MAY12, 2009**

Those in attendance included Board Members – Mr. Deel, Chairman, Mrs. Elswick, Vice-Chair, Mrs. Hale, Mrs. Cole, Mr. Thomsbury, and Mr. Neo. Mr. Farmer joined the meeting later. In addition, some members of the public and staff were in attendance.

The meeting was called to order by Chairman Deel at 6:00 P.M. On motion by Mr. Neo and second by Mr. Thomsbury, the amended minutes of the April 21, 2009 Board meeting were approved. The minutes were amended to delete the word ‘we’ and insert the word ‘Board’ in the second paragraph, the last sentence. The exact wording of the amended minutes is “Mr. Neo stated that the Board was on notice that this matter will be pursued if need be by a court of law because the Board is in violation of the FOIA policy.”

The minutes were approved as amended by roll call vote:

Mr. Thomsbury	Aye
Mrs. Elswick	Abstain
Mrs. Cole	Aye
Mrs. Hale	Aye
Mr. Neo	Aye
Mr. Deel	Aye

On a motion by Mrs. Cole and second by Mr. Thomsbury and by roll call vote, the agency bills were approved.

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Mr. Thornsbury	Aye
Mrs. Elswick	Aye
Mrs. Cole	Aye
Mrs. Hale	Aye
Mr. Neo	Aye
Mr. Deel	Aye

Under additions to the agenda, the following items were added to the agenda:

Old Business	Mr. Neo - a review of link on DSS website
	Mr. Presley – report on FAPT possible membership
	Mrs. Burks was added to public comment section

On a motion by Mrs. Cole and second by Mr. Thornsbury, the agenda was approved by a show of hands vote.

Director items were presented at this time, including points on her schedule. Mrs. Holland also noted that in the Travel Policy that was presented and approved by the board last month, there was one paragraph which needs clarification. The paragraph related to incidental expenses was intended to be above the meal allowance. On motion by Mr. Neo and second by Mrs. Cole and by roll call vote, an addendum to the Travel policy will be made to clarify the incidental expense statement.

Roll Call vote:

Mr. Neo	Aye
Mrs. Cole	Aye
Mr. Thornsbury	Aye
Mrs. Elswick	Aye
Mrs. Hale	Aye
Mr. Deel	Aye

Mrs. Holland also shared information from the VLSSE Conference she attended in Lynchburg. A focus of the conference was the State Operations Survey which VDSS conducted in 2008.

May is Foster Care Awareness Month as well as Adult Protective Services Awareness month. Mrs. Holland updated the Board as to the campaign to increase the number of foster care parents in our community.

At this time, Mr. Farmer joined the meeting.

Under **Old Business**: Mr. Neo presented e-mails he had received on his site regarding the posting of the Board minutes. Mr. Neo noted that no negative comments related to posting the minutes had been received so to that end, he felt the site was successful and that we should continue with the service. After additional discussion as to its benefits,

Mrs. Hale asked Mr. Deel to read a motion she wanted to move.

The motion read:

I move the following statement as policy of this Board. The Administrative Board of the Buchanan County Department of Social Services accepts no responsibility or liability for any materials posted on any personal or commercial website of Mr. Flux Neo. Further, this board accepts no e-mails from any web site of Mr. Neo's related to this Board or the Buchanan County Department of Social Services. Mr. Chairman, I also move that the link on the Buchanan County Department of Social Services website to www.fluxneo.com/dss be removed." The motion was seconded by Mrs. Elswick.

After discussion, Mr. Neo moved to strike the entire first sentence and then the entire second sentence as well and modify the remainder to include the full domain which is fluxneo.com/dss . There being no second, the motion dies.

Mrs. Hale called for the vote and second by Mrs. Elswick. On roll call vote, the motion to close debate failed.

Mr. Thornsbery	Aye
Mrs. Elswick	Aye
Mrs. Hale	Aye
Mrs. Cole	No
Mr. Farmer	No
Mr. Neo	No
Mr. Deel	No

Discussion on Mrs. Hale's original motion continued. Again the question was called for. Mrs. Cole moved to close discussion and vote on whether to leave the link on.

On roll call vote

Mr. Thornsbery	Aye
Mrs. Cole	Aye
Mrs. Elswick	Aye
Mrs. Hale	Aye
Mr. Farmer	Aye
Mr. Neo	Aye
Mr. Deel	Aye

Mrs. Hale offered to amend her motion to simply strike the link from the BCDSS website to Mr. Neo's website. Mrs. Cole seconded the motion to amend the original motion. On roll call vote, the motion passed.

Mr. Thornsbery	Aye
Mrs. Elswick	Aye
Mrs. Cole	Aye
Mrs. Hale	Aye
Mr. Farmer	Aye
Mr. Neo	Aye

The next item on the agenda was a report back to the Board by Mr. Presley related to research he was asked to do related to the FAPT or the CSA program. Mr. Presley relayed that the FAPT can be expanded beyond the minimum to include individuals including a member of the faith based community. Mr. Presley suggested if this Board so chooses, it can pass a resolution encouraging the appointment of a faith based member of the community. This appointment would need to be approved by the Board of Supervisors.

Mr. Neo motioned and Mrs. Cole seconded that the Board attorney and the director draft a resolution requesting that the FAPT consider including a faith based member of the community. After it is formulated, it shall be presented to the Chair for his signature and forwarded to the FAPT and CPMT. On roll call vote, the motion passed.

Mr. Thornsbury	Aye
Mrs. Cole	Aye
Mrs. Elswick	Aye
Mrs. Hale	Aye
Mr. Farmer	Aye
Mr. Neo	Aye
Mr. Deel	Aye

Under **New Business**

Mrs. Holland presented the Local Department of Social Services Compensation Plan of 2009-2010 (FY2010) for adoption by the Board. This plan is submitted annually to Virginia Department of Social Services. Mrs. Cole motioned and Mr. Neo seconded that the plan be adopted as presented. In discussion, Mr. Neo asked if this plan is binding for the next year. Mrs. Holland replied that it was, unless an extraordinary reason required that we apply for a variance. On roll call vote, the motion passed.

Mr. Thornsbury	Aye
Mrs. Elswick	Aye
Mrs. Cole	Aye
Mrs. Hale	Aye
Mr. Farmer	Aye
Mr. Neo	Aye
Mr. Deel	Aye

The Board was presented with a request by Mrs. Holland that three agency vehicles be turned over to the Board of Supervisors. In a letter by Cecil Stiltner, Foster Care Supervisor, he recommended that these vehicles be retired due to the mileage and expense of repairing them. Mr. Farmer motioned and Mr. Neo seconded that the agency retire three vehicles to the Board of Supervisors. On roll call vote, the motion passed.

Mrs. Elswick	Aye
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Mr. Thornsbury	Aye
Mrs., Cole	Aye
Mrs. Hale	Aye
Mr. Farmer	Aye
Mr. Neo	Aye
Mr. Deel	Aye

Mr. Neo motioned that the Board go into Closed Session under VA. Code 2.2-3711-A7 for the purpose or consideration of legal counsel regarding specific legal matters requiring specific legal advice. The motioned was seconded by Mrs. Cole. On roll call vote, the motion passed.

Mr. Thornsbury	Aye
Mrs. Elswick	Aye
Mrs. Cole	Aye
Mrs. Hale	Aye
Mr. Farmer	Aye
Mr. Neo	Aye
Mr. Deel	Aye

Mr. Farmer motioned that the Board come out of closed session with a second by Mrs. Cole. On roll call vote, the motion carried.

Mr. Thornsbury	Aye
Mrs. Elswick	Aye
Mrs. Cole	Aye
Mrs. Hale	Aye
Mr. Farmer	Aye
Mr. Neo	Aye
Mr. Deel	Aye

Certification of Closed Session

WHEREAS the Buchanan County Department of Social Services Administrative Board convened on May 12, 2009 pursuant to an affirmative recorded vote in accordance with the provision of the Freedom of Information, and WHEREAS 2.1,37-12 of Virginia requires certification by the Administrative Board that such closed session was conducted in conformity with Virginia Law;

NOW THEREFORE, BE IT RESOLVED that the Buchanan County Department of Social Services Administrative Board certifies that, to the best interest of each member's knowledge only matters identified in the motion convening the closed meeting were heard, discussed, or considered by the Buchanan County Department of Social Services

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Administrative Board, that is, only consultation with Board attorney for legal advice took place.

Randall Deel, Chairman

Date

All Board members certified in the affirmative.

At this point of the meeting, Mr. Bobby May, followed by Mrs. Pat Burks addressed the Board under the public comment section of the meeting. Mr. May spoke on the topic of what he considered to be wasteful spending on food. Mrs. Burks comments were an expression of her concern was the manner of the Board minutes being taken by the Director.

Mr. Deel announced the next Board meeting for June 9, 2009.

On motion by Mrs. Elswick, second by Mrs. Cole and voice vote, the meeting was adjourned.

CHAIRMAN, RANDALL DEEL

DATE

DIRECTOR, JUDITH C. HOLLAND

DATE