

2376

ON JANUARY 13, 2009 THE FOLLOWING DIRECTOR'S ACTIONS WERE APPROVED:

Schedule of Actions for Emergency Assistance, General Relief, Auxiliary Grants, Aid to Dependent Children in Foster Care, Special Needs Adoption, Independent Living, and Purchase of Services:

Actions 186 Pages 25

Disbursements of Special Welfare Funds: \$ 25040.62

Welfare receipts (Administration, Fraud, TANF, Fuel Assistance, Medicaid, Food Stamps, General Relief, Foster Care, Grants):

Receipt No's: 645973 - 646015 \$ 24,658.81

Payment for Payroll and Administrative Payments as follows:

Payroll

DECEMBER 15, 2008	\$ 94,034.45
DECEMBER 30, 2008	\$ <u>93,942.00</u>
TOTAL	\$187,976.45

Administrative Payments

Warrant No. 140651 - 140672	\$ 58,309.21
140673	\$ 1,231.62
140804 - 140837	\$ 22,701.23
140838	\$ 1,246.11
141035 - 141051	\$ <u>74,521.82</u>
TOTAL	\$158,009.99

AGENCY RATINGS COMPLETED:

NONE DUE

2377

CAME INTO AGENCY CUSTODY:

6824583 6414097 6814805 6607567 4885775 4715670
6789467 6789428

LEFT AGENCY CUSTODY:

5670062 6340373

DISCUSSION HELD:

Minutes of Buchanan County Department of Social Services Administrative Board Meeting of January, 2009

The Board meeting was called to order by Director Judy Holland at 6:00 P.M. Those in attendance included all Board members: Henry Farmer, April Cole, Flux Neo, Harold Thornsbury, Emogene Elswick, Ruby Hale, and Randall Deel. In addition, Board attorney, Vern Presley and agency director, Judy Holland were present. Members of the public, press, and staff were also present.

The first order of business was the election of a Board Chairman. Emogene Elswick nominated Randall Deel, seconded by Ruby Hale. Henry Farmer nominated Flux Neo, seconded by April Cole. There being no further nominations, nominations were closed and a vote was taken. On a show of hands vote of 4 to 3, Mr. Deel was elected chairman.

The next order of business was the election of a Vice-Chairman. Mr. Farmer nominated Mr. Neo and Mrs. Hale nominated Mrs. Elswick. There being no further nominations, nominations were closed and a show of hands vote elected Mrs. Elswick vice-chair.

The Board agreed to delay the appointments to committees until the next meeting to give new members a chance to become acquainted with the committees. Mrs. Elswick made the motion and Mr. Neo seconded the motion to wait until next month. A voice vote gave unanimous approval to the motion.

At this point, Mr. Neo raised a point of order about the need to allow discussion after a motion was seconded but before a vote was taken.

Mr. Neo motioned with a second by Mrs. Hale, that the Board adopt the most current Roberts Rules of Order to the extent that they do not contravene either Virginia Code or the personnel policies of the agency. The motion carried with a vote of 6 Yea, 1 Abstention.

The minutes of the previous meeting were approved on motion by Mrs. Hale and a second by Mr. Thornsbury.

Roll call vote:

Mr. Farmer	Aye
Ms Cole	Aye
Mr. Neo	Abstain
Mr., Thornsbury	Aye
Mrs. Elswick	Aye
Mrs. Hale	Aye
Mr. Deel	Aye

Ms Cole, with a second by Mr. Thornsbury, motioned that the Board approve the agency bills. Mrs. Elswick asked if the agency had enough funding. The Director replied that we did for now, but it would be necessary to ask the Board of Supervisors for additional funds before the end of the fiscal year.

Roll call vote to approve the bills:

Mr. Farmer	Aye
Ms Cole	Aye
Mr. Neo	Abstain
Mr. Thornsbury	Aye
Mrs. Elswick	Aye
Mrs Hale	Aye
Mr Deel	Aye

The Director presented agenda items. Mrs. Holland asked the Board for permission to attend the VLSSE meeting as well as the Legislative Reception and meetings in Richmond on January 28 -30. Mr. Neo motioned and Mr. Farmer seconded that permission be granted and the Director present a written report to the Board.

Roll call vote:

Mr. Farmer	Aye
Ms Cole	Aye
Mr. Neo	Aye
Mr. Thornsbury	Aye
Mrs. Elswick	Aye
Mrs. Hale	Aye
Mr. Deel	Aye

Mrs. Holland also informed the Board that Mrs. Hale had volunteered to attend the meetings in Richmond on behalf of the Board. On motion by Mr. Neo and second by Ms Cole, the Board approved Mrs. Hale's trip.

Roll call vote:

Mr. Farmer	Aye
Ms Cole	Aye
Mr. Neo	Aye
Mr. Thornsby	Aye
Mrs. Elswick	Aye
Mrs. Hale	Aye
Mr. Deel	Aye

Mrs. Holland requested that additional funds which were granted to the agency in budget line 866 be transferred to budget line 854 for the purpose of defraying some of the expenses related to the requirement that foster care workers visit with their children every thirty days. On motion by Ms Cole and second by Mrs. Hale, the Board approved this transfer of funds.

Roll call vote:

Mr. Farmer	Aye
Ms Cole	Aye
Mr. Neo	Aye
Mr. Thornsby	Aye
Mrs. Elswick	Aye
Mrs. Hale	Aye
Mr. Deel	Aye

Mrs. Holland reported that several employees had requested that a long term care policy written by Fort Dearborn Life be approved by the Board for payroll deduction. This is a voluntary policy which each employee who was interested would pay for.

On motion by Mr. Neo and second by Mr. Farmer the Board approved the addition of this policy as a payroll deduction for those employees interested in it.

Roll call vote:

Mr. Farmer	Aye
Ms Cole	Aye
Mr. Neo	Aye
Mr. Thornsby	Aye
Mrs. Elswick	Aye
Mrs. Hale	Aye
Mr. Deel	Aye

Mrs. Holland suggested that due to the length of the Power Point presentation on Board training that perhaps new Board members would like to do this some evening. Mr. Neo

requested that the presentation be e-mailed to him. Ms Cole said she would come some evening.

At this point, Mr. Neo pointed out that a point he raised earlier had not been addressed. Mr. Neo asked that after the Director agenda items were presented a new agenda item be added. Mr. Neo suggested that a policy review and discussion item be inserted in the agenda. It was suggested by the Director that this could be done under New Business. Mr. Neo deferred until New Business.

There was no Old Business to be covered.

Mr. Neo presented the first of his two New Business items. Mr. Neo moved and Ms Cole seconded that the Board restructure the public comments policy to allow for a total of 15 minutes for community members to speak to the Board, with each person interested in speaking allowed a three minute time frame with additional time permitted at the discretion of the chair.

Discussion included a statement by Mrs. Hale that she would like to see this postponed until next month so Board members would have time to consider this idea.

Mr. Presley, Board attorney, requested clarification of intent.

At this point, Mr. Neo made a motion to amend his original motion. This amendment moved that the current policy regarding public speaking be rescinded.

On roll call vote, the motion failed.

Roll call

Mr. Farmer	Aye
Ms Cole	Aye
Mr. Neo	Aye
Mr. Thornsbery	No
Mrs. Elswick	No
Mrs. Hale	No
Mr. Deel	No

The main motion was voted on next. On roll call vote, the main motion to replace the current policy with the above mentioned policy failed.

Roll call

Mr. Farmer	Aye
Ms Cole	Aye
Mr. Neo	Aye
Mr. Thornsbery	No
Mrs. Elswick	No
Mrs. Hale	No
Mr. Deel	No

At this time, Mr. Presley suggested that the Board establish a committee to develop a compromise policy. Mr. Neo declined this as he was not amenable to compromise, since he felt his policy recommendation stated his position.

Mr. Neo motioned and Ms Cole seconded that the Board rescind its current policy regarding agency employees and utilizing a chain of command. In discussion, Mr. Neo expressed that at some point the Board should have opportunity to talk to the staff. With recognition by the Chairman, Mrs. Holland responded that Mr. Neo's comment that the current policy bars staff from communicating with the Board was inaccurate. The policy states that employees should communicate first with their supervisor and then so on up to the Director. If the problem is still not solved, the employee should request to speak to the Board.

Ms Cole asked if staff can call her. Mrs. Holland said it would be her hope that any Board member who received a call from staff would ask them what his/her supervisor said when a problem was brought to her/his attention.

Mr. Neo withdrew his motion and Ms Cole withdrew her second.

Under other New Business, Mr. Farmer pointed out that our county and state were experiences hard times and that all of us need to do all we can to help. Mr. Neo motioned and Mr. Farmer seconded that in lieu of a meal at the meeting water and coffee be served. On roll call vote, the motion failed.

Roll call

Mr. Farmer	Aye
Ms Cole	Aye
Mr. Neo	Aye
Mr. Thornsbury	No
Mrs. Elswick	No
Mrs. Hale	No
Mr. Deel	Abstain

Mr. Presley suggested that the Board might ask for a training session with Mr. Tony Fritz, Regional Operations Director for the Virginia Department of Social Services.

The next item on the agenda was Mr. Bobby May. Mr. May did not attend the meeting.

Mr. Deel pointed out that the next Board meeting would be on February 10,2009 at 6:00P.M.

2382

A motion to adjourn was made by Mrs. Hale and seconded by Ms Cole.

CHAIRMAN

DATE

JUDITH C. HOLLAND, DIRECTOR

DATE